



**CITY OF ROCKVILLE  
ROCKVILLE, MARYLAND**

**ADDENDUM #1  
REQUEST FOR PROPOSAL # 03-19**

**STRATEGIC PLAN FOR THE CITY OF ROCKVILLE  
DEPARTMENT OF RECREATION AND PARKS**

**ATTENTION ALL BIDDERS:** This addendum is issued to clarify, add to, delete from, correct and/or change the bid documents to the extent indicated and is hereby made a part of the said bid documents. Bidders are required to acknowledge receipt of the addendum by signing in the appropriate space below. Failure to do so may subject your quote to disqualification. The addendum may also be downloaded from the City's website at: [www.rockvillemd.gov](http://www.rockvillemd.gov).

The following is provided for additional clarity to the RFP process:

1. **Q: Can you clarify your expectation on the Fee Schedule listed on Page 17 within the RFP checklist? It refers back to section 4.1.7 but that is the Execution of Offer.**

A: The Fee Schedule (Price Proposal) is contained within the Execution of Offer.  
Change that portion on page 17 to read as follows:

\_\_\_\_\_ **RESPONSE TO SPECIFIC SERVICES/DELIVERABLES REQUIRED AS LISTED IN 3.05 –  
3.06 (4.1.5)**

\_\_\_\_\_ **EXPERIENCE AND EXPERTISE (4.1.6)**

===== **FEE SCHEDULE (4.1.7),**

\_\_\_\_\_ **ATTACHMENT A, (EXECUTION OF OFFER) (4.1.8) (4.1.7) Complete the Execution of Offer (pages 18-23) (Attachment A) PLACE IN A SEPARATE, SEALED MARKED ENVELOPE – WITH ORIGINAL PROPOSAL ONLY.**

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**ISSUED BY: PAT RYAN, PRINCIPAL BUYER, 09/25/2018**

**ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 1 BY SIGNING BELOW AND RETURNING A COPY OF THE ADDENDUM WITH YOUR PROPOSAL OR ACKNOWLEDGING IN YOUR PROPOSAL.**

**NAME OF BIDDER: \_\_\_\_\_**

**BID DUE DATE: (UNCHANGED): 3PM, THURSDAY, OCTOBER 4, 2018**